

JUNAGADH AGRICULTURAL UNIVERSITY



TENDER DOCUMENT FOR THE PURCHASE OF LEAF AREA METER **DURING THE YEAR 2018-2019** BY

Professor and Head Department of Genetics & Plant Breeding College of Agriculture Junagadh Agricultural University Junagadh-362001, Gujarat Telephone No.: 02852672080-369

Bid reference :				
Period for downloading and online submission of	:	04-01-2019 to 25-01-2019 up to		
tender documents		18:00 Hrs.		
Physical submission of Tender Fee, EMD, other	:	28-01-2019 up to 18.00 hrs.		
relevant documents as per check list of the tender as well as company printed literature/ catalogue and other necessary documents by RPAD/Courier/Speed Post		In the office of the Department of		
		Genetics & Plant Breeding, College		
		of Agriculture, Junagadh		
		Agricultural University,		
		Junagadh-362001, Gujarat		
Probable date for opening of primary bid and	:	31-01-2019, 11.00 am onwards		
verifying physically submitted documents				
Probable date for opening of commercial bid	:	04-02-2019, 11.00 am onwards		

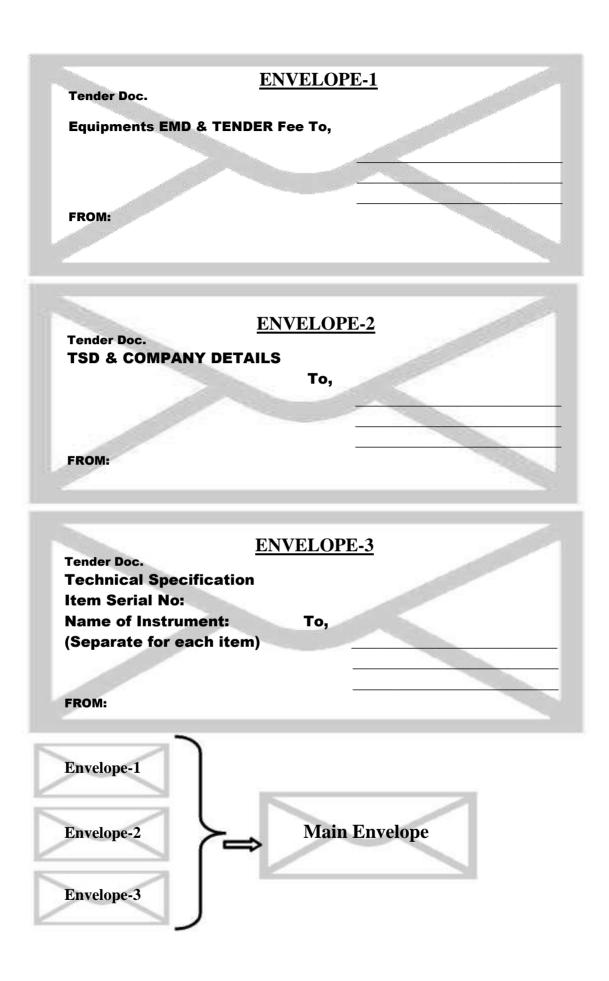
Tender fee: Rs.1500/- in the form of DD in favor of "Junagadh Agricultural University Fund A/c", payable at Junagadh, non refundable for entire tender.

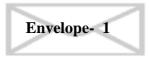
EMD for an amount of Rs.25,000/-(Rupees Twenty Five Thousand) only (Refundable). Without EMD tender shall not consider in any case.

Note: The scanned copy of demand draft of the Tender Fee and EMD as well as other relevant documents as per check list of the tender are required to be submit online with the commercial bid on www.au.nprocure.com and www.nprocure.com. It is compulsory to submit the original / attested Xerox copy of all the documents (except commercial bid), company printed literature / catalogue and other necessary documents physically in hard copy by RPAD / Courier / Speed Post to the undersigned on or before 28.01.2019. Please note that scan copy of documents uploaded online must tally with the physical submission of original / attested Xerox copy. The bidder will be entitled for immediate disqualification, if fails to submit the physical documents within time limit.

This tender consist of following four parts :

- A. Envelope-1: Tender Fees and EMD (Details inside this document)
- **B.** Envelope-2: Tender Supporting Documents (TSD) & Company detail
- С. Envelope-3: Includes documents consisting authority letter, ISO/ISI/CE certification, compliance statement related to tender specifications, Product literature, Country of origin of equipment, colour catalog, list of installation, etc. Special Note: Enclose separate envelop No.-3 for each item/equipment.
- **D.** Technical Specifications and Compliance Sheet of equipment to be purchased.





TENDER FEE AND EARNEST MONEY DEPOSIT (EMD) DETAILS

Name and Address of Tenderer

1. Tender Fee Details: Rs.1500/- Demand Draft in favour of "Junagadh Agricultural University Fund A/c", SBI code: 60218 (Non-refundable)

Details of Demand Draft:

Sr. No.	Demand Draft Number	Date	Amount (Rs.)	Drawn on (Please mention <u>Name of Bank)</u>	Branch & Place
1			1500/-		

1. **Earnest Money Deposit:** EMD for an amount of Rs.25,000/-(Rupees Twenty Five Thousand) only (Refundable) in the form of Fixed Deposit Receipt (FDR) in favour of "Junagadh Agricultural University Fund A/c",.

Sr. No.	Name of Equipment/s	FDR Number	Date of Issue	Amount of FDR (Rs.)	Name of Bank

(Add rows, if required)

***NOTE: Separate EMD of each item / equipment.**

Envelope-	2
COMPANY	DETAIL

1. Name of supplier / firm	:
2. Complete postal address	:
3. Telephone Number	:
4. FAX Number (if any)	:
5. E-mail address (if any)	:
6.GST No.	:
7. Registration No.	:

8. Any other details:

We agree to abide by the terms and conditions of supply mentioned in this tender document

Signature of Tenderer

(With Stamp, Name & Designation)



TENDER SUPPORTING DOCUMENTS (CHECK LIST)

Sr.	Document / Certificate	Attached	Yours
No.		Yes /No	Page No.
1.	Tender Fee: (Demand draft of Rs. 1500/- in favour of "Junagadh		
	Agricultural University Fund Account" drawn on STATE BANK OF		
	INDIA, JUNAGADH BRANCH (branch code: 60218) towards the		
	tender fee (Non-Refundable)		
2.	EMD : Fixed Deposit Receipt of Rs.25,000/- (Rupees Twenty Five		
	Thousand) only have to be paid in favour of "Junagadh		
	Agricultural University Fund Account" drawn on STATE BANK OF		
	INDIA, JUNAGADH BRANCH towards the Earnest Money Deposit		
	(Refundable).		
3.	C.A. Certificate for the manufacturing showing year wise		
	production sells of the quoted item for 3 years for Indian		
	manufacturers only.		
4.	Manufacturing License / Product Permission / Registration		
	Certificate with C.S.P.O./ C.M.S.O. / S.S.I./		
	K.V.I.C./N.S.I.C./D.G.S.& D.		
5.	S.T. Clearance Certificate & Returns		
6.	Partnership deed / Memorandum of article / Registration of		
	firm etc.		
7.	Document of 100% Subsidiary Company.		
8.	Affidavit by Subsidiary Company.		
9.	Vendor's Profile / Company details		
10.	IT Clearance		
11.	Specification Supporting Documents with coloured catalog		
12	Minimum Technical Specification sheet		
13	GST registration certificate/ GST detail		

Note: 1) All photocopied documents must be attested with seal and signature.

2) All documents photocopy attached in physically.

Declaration

It is verified that all the certificates / permissions / documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority. It is further verified that the certificates are as per the format and it is clearly and distinctly understood by me / us that the tender is liable to be rejected if on scrutiny and of these certificates is found to be not as per the prescribed format.

I/We further undertake to produce on demand the original certificate / permission / document for verification at any stage during the processing of the tender.Name of the Firm: Authorized Signature:

Authorized Signature.

Name: Designation:

Seal of firm:

DECLARATION

I/We solemnly declare that we have attached all the documents mentioned here above and mentioned in the tender. We also understand that non-compliance of any documents will be treated as non-respective tender and we will loose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

Name of the Firm:

Authorized Signature:

Name: Designation:

Seal of firm:

Terms & Conditions

- 1. **Tender fee of Rs. 1500/- (Non Refundable)** for exclusive tender be provided through DD in favour of "Junagadh Agricultural University Fund A/c"
- 2. The EMD (Earnest Money Deposited) for an amount Rs.25,000/-(Rupees Twenty Five Thousand) only to be paid in form of FDR only, from any nationalized Bank of India or authorized IDBI, UTI, HDFC bank and ICICI bank, drawn in favour of "Junagadh Agricultural University Fund A/c" payable at Junagadh in the Envelop-1. Quotation without EMD will not be considered. In case of un-successful tenderers the Earnest Money deposit (EMD) will be released after finalization of the tender, while in case of successful tenderers / suppliers the Earnest Money so deposited (EMD) will be released after successful completion of supply.
- 3. Manufactures must submit certificate of registration as manufacturer in the envelop-2.
- 4. Authorized dealer / distributor of a company have to submit a copy of their dealership/ distributorship certificate validated by the company for the Current year for each equipment. In case of a chain of dealership (Area dealer sub dealer, local dealer), all the relevant Authorization certificates up to the end supplier has to be submitted of each equipment in **envelop-2 and envelop-3**.
- 5. Each page of the tender documents should be signed by the authorized signatory of the firm with seal. Unsigned quotation will be rejected.
- 6. Type of currency in price bid : Currency Prices should be quoted in Indian Rupees only.
- 7. **Mode of Selection:-** The Technical bids are to be opened at the first instance and evaluated by the committee. At the second stage, financial bid (n-Procure) of only bidders who fulfill all the criteria of Technical bid will be opened.
- 8. The selection of Bid for purchasing the equipment, will be made solely on the basis of lowest rate. A bid will be declared L-1 on the basis of total lowest procurement value.
- 9. Rates quoted should be inclusive of all applicable Taxes.
- 10. The price quoted in the commercial bid are non-negotiable .
- 11. In case of imported instruments, suppliers will have to clear the consignment and need to pay custom duty clearance charges, all the charges included in clearance of the equipment from the customs. However, Custom duty exemption certificate (Registration with DSIR) only will be provided.
- 12. The price quated in the tender should be FOR prices. The F.O.R. prices (Junagadh Agricultural University) should be mentioned.
- Should provide 1 year warranty from the date of installation OR as per the general condition given in the specification of the equipment.
- 14. Should make minimum 10 runs (5 samples in duplicates) on site with customer samples and

show all the claims made in the catalog without discrepancy.

- 15. If required, user should be allowed to analyze the sample at vendor's site before the purchase of the instrument to conform the claims made in the catalogue.
- The manufacturers shall have to stick to their **quality standards** while supplying the goods.
 Goods supplied shall be rejected if found of inferior quality.
- 17. On scrutiny of tender documents, any queries raised by the committee have to be replied satisfactorily with all documentary proofs within 7 days.
- 18. Installation of the machine will have to be made **within 6 weeks of supply**.
- 19. Payment shall be made only after satisfactory installation and demonstration (indigenous equipments).
- 20. The **list of customers and complete illustrated literature** should be enclosed with the tender form in the envelop-3.
- 21. Tenderer will have to **attach** <u>original colour catalog</u> (Not color copy)of the each quoted product ensuring exact specifications in the envelop-3.
- 22. For authorized dealer, the instrument specification must be on manufacture's latter head/catalog. Specification on dealer latter head will not be considered during technical comparison.
- Post bid scrutiny will be done by instrument committee nominated by the university authority.
 Commercial rate of the disqualified parties will not be considered.
- 24. Vendor giving wrong information on specification will be **black listed for the period of 5 years**.
- 25. In case of **defective items, the same shall have to be replaced by the party concerned** at its own cost, and risk, and within stipulated time.
- 26. Being an education institution we are eligible for exemption of excise duty / custom duty. Hence, rates should be quoted keeping that in mind.
- 27. Number of items to be purchased may be varied according to requirement.
- 28. In the case of delayed supply of material within stipulated period, it will be at the discretion of the university to accept delivery with late delivery clause @1% per week maximum to the extent of 10% of the ordered value for delayed supply.
- 29. Security deposit @ 5 % of the work order for the successful tenderer in the form of FDR has to be submitted to respective department for the period of 18 months before receiving the purchase order.
- 30. The instrument/equipment will be **purchased within the provision of fund** allocated/available.
- 31. An **agreement on a stamp paper of Rs.100/-** has to be made immediatly before receiving purchase order. If the representative of the firm is a partnership firm ,the certified copy of registered partnership deed mest be attached alongwith the signature of other partners who have authorized the particular partner to execute the agreement.

If it is private or public limted firm the copy of the resolution authorizing the person to the execute the agreement passed by the board of directors alongwith the company's seal, must

be attached with the agreement. If the firm is a proprietary one then the proprietor himself should execute the agreement only and his full residential address must be available in the file.

- 32. Validity: up to 31st March, 2019.
- 33. Legal action may be initiated against such tenderer in case any of the information submitted by the tenderer is found to be false at any stage of the contract.
- 34. For any dispute, final decision of the Vice-Chancellor, JAU, Junagadh will bound to supplier/s.
- 35. University reserves the right to accept/reject any or all the tenders without assigning any reasons. No enquiry after submission of the quotation will be entertained.
- 36. For all legal purpose court jurisdiction will be Junagadh, Gujarat.We agree to abide by the terms and conditions of supply mentioned in this tender document

Signature of Tenderer

(With Stamp, Name & Designation)

Authorized Signature:

Name: Designation: Seal of firm



Part –I: Technical Minimum Specification: (To be filled by the tenderer)

Sr No.	Name of the Equipment	Specification	Matched / Not Matched	Country of origin
1	2	3	4	5
1.	Leaf Area Meter	Resolution:1 mm² to 0.1 mm² (adjustable)Display: LEDType/ method: Roller typeTransparent Belts: Rugged clear vinylConveyor Belt Speed: 8.0 cm/s at 60 Hz; 6.7 cm/s at 50 HzWidth of leaf measurable: 25 cmLength of leaf measurable: UnlimitedThickness of leaf sample measurable: Up to 2 cm, user-expandable to 2.5 cmLight Source: Fluorescent tubeOperating Temperature: +15 to + 55° CSoftware Computer Attachable , Compatible with windows-10 and upper version of operating system		